Any applicant who chooses to withdraw their application for admission with IS-CNA will be given a refund prior to the start of class. IS-CNA must receive notice of withdrawal from class in writing by email or by delivery to front office personnel by close of business seven days prior to scheduled orientation. Registration fees are non-refundable regardless of the date withdrawn from class. There will be NO refunds after the first day of class. In an emergency situation, such as death or hospitalization, permission may be given to transfer class for a fee of $150 (cost and transferability subject to change). Official documentation of said emergency must be submitted.